

Travel Arrangements for COUSIN/REMI MR

Booking Reference **YTSQFD**

Travel Office Contact Details

American Express Business Travel
Telephone: +41 22 730 80 15
Fax: +41 22 730 80 35
Email: ax.wmo@aexp.com

BE ADVISED THIS EMAIL IS ONLY VALID FOR ITINERARY
ELECTRONIC TICKET RECEIPT SENT AT TIME OF ISSUE

MAKE SURE TO OBTAIN ALL NECESSARY VISAS
(TRANSIT AND FINAL DESTINATION) BEFORE DEPARTURE

MEETING AT ANTANANARIVO
TOTAL COST CHF 3141.35
DEADLINE FOR TICKET ISSUANCE 29AUG

SYLVIE BOUKETO IS PLEASED TO SERVE YOU

DEAR PASSENGER
THERE IS NO DIFFERENCE AT YOUR CHARGE
FOR A DEPARTURE FROM ON
FOR PERSONAL PURPOSES,
ON THIS ITINERARY WITH
THANKS AND BEST REGARDS
YOUR AMERICAN EXPRESS TEAM

Rates Information

*** TICKET CONDITIONS ***

TICKET: NEW YORK ANTANANARIVO DAR ES SALAM NEW YORK

..... -

TICKETING DATE: 29AUG

FARE.....: CHF 3141.35 INCL. TAXES

TYPE.....: ELECTRONIC TICKET

MIN. STAY....: -

MAX. STAY....: 1YEAR

CANCELLATION POLICY AFTER TICKETING

BEFORE DEPARTURE: REFUNDABLE LESS CHARGE 25PERCENT

AFTER DEPARTURE.: NON REFUNDABLE

REBOOKING POLICY AFTER TICKETING

BEFORE DEPARTURE: CHANGEABLE FOR USD 250.00

AFTER DEPARTURE.: CHANGEABLE FOR USD 250.00

WITHIN SAME BOOKING CLASS AND ROUTING ON SA ONLY

-

FOR YOUR INFORMATION, THE LOWEST AVAILABLE AIRFARE AT
TIME OF BOOKING IS : CHF 3141.35

Travel Details

Friday 27 Sep 13

Flight Information

Airline Booking Ref	YTSQFD	Confirmed	
Airline	South African Airways	Estimated Time	15 Hrs 10 Mins
Flight	SA204	Aircraft	Airbus Industrie A340-600
Origin	New York, John F Kennedy Intl	Meal Service	Lunch / Breakfast
Destination	Johannesburg, O.r. Tambo Intl	Number of Stops	Non-stop
Departing	1115		
Arriving	0825 / 28 Sep 2013		
Departure Terminal	Terminal 4		
Arrival Terminal	Terminal A		
Class	M Economy		
Seat	54G No Smoking Confirmed		

Travel Details

Saturday 28 Sep 13

Flight Information

Airline Booking Ref	YTSQFD	Confirmed	
Airline	South African Airways	Estimated Time	3 Hrs 10 Mins
Flight	SA8252	Aircraft	Avro Rj85 Avroliner
Origin	Johannesburg, O.r. Tambo Intl	Meal Service	Lunch
Destination	Antananarivo, Ivato Intl	Number of Stops	Non-stop
Departing	1000		
Arriving	1410		
Departure Terminal	Terminal B		
Class	H Economy		
Seat	07D No Smoking Confirmed		
Operated By	South African Airlink		

Travel Details

Tuesday 15 Oct 13

Flight Information

Airline Booking Ref	YTSQFD	Confirmed	
Airline	Kenya Airways	Estimated Time	3 Hrs 20 Mins
Flight	KQ757	Aircraft	Boeing 737-700
Origin	Antananarivo, Ivato Intl	Meal Service	Meal
Destination	Nairobi, Jomo Kenyatta Intl	Number of Stops	Non-stop
Departing	1255		
Arriving	1615		
Class	Q Economy		
Seat	19C No Smoking Confirmed		

Flight Information

Airline Booking Ref YTSQFD
 Airline **Kenya Airways**
 Flight **KQ486**
 Origin Nairobi, Jomo Kenyatta Intl
 Destination Dar Es Salaam, Julius Nyerere Intl
 Departing 1800
 Arriving 1925
 Class T Economy
 Seat 18G No Smoking Confirmed

Confirmed
 Estimated Time 1 Hr 25 Mins
 Aircraft Boeing 737-300
 Meal Service Meal
 Number of Stops Non-stop

Travel Details

Saturday 19 Oct 13

Flight Information

Airline Booking Ref YTSQFD
 Airline **South African Airways**
 Flight **SA187**
 Origin Dar Es Salaam, Julius Nyerere Intl
 Destination Johannesburg, O.r. Tambo Intl
 Departing 1450
 Arriving 1730
 Arrival Terminal Terminal A
 Class H Economy
 Seat 22C No Smoking Confirmed

Confirmed
 Estimated Time 3 Hrs 40 Mins
 Aircraft Airbus Industrie A319
 Meal Service Dinner
 Number of Stops Non-stop

Flight Information

Airline Booking Ref YTSQFD
 Airline **South African Airways**
 Flight **SA203**
 Origin Johannesburg, O.r. Tambo Intl
 Destination New York, John F Kennedy Intl
 Departing 2035
 Arriving 0640 / 20 Oct 2013
 Departure Terminal Terminal B
 Arrival Terminal Terminal 4
 Class L Economy
 Seat 47G No Smoking Confirmed

Confirmed
 Estimated Time 16 Hrs 5 Mins
 Aircraft Airbus Industrie A340-600
 Meal Service Dinner / Breakfast
 Number of Stops Non-stop

Additional Messages

*** CO2 EMISSION REPORT ***
 THE EMISSION FOR THIS JOURNEY IS: 4328.4 KG CO2

*** ITINERARY INFORMATION ***
 PLEASE CHECK THE ITINERARY AND REPORT ANY
 DISCREPANCY AT LATEST BEFORE TICKETING DATE.
 FLIGHT SCHEDULES AND FARES ARE SUBJECT TO CHANGE.

*** ENTRY REQUIREMENTS ***
 PASSENGER'S NATIONALITY: FRENCH
 PLEASE CONTACT YOUR LOCAL EMBASSY TO ESTABLISH YOUR VISA

Emergency contacts

During office hours: your designated American Express office

Out of office hours: American Express After Hours Service

Phone: 0800 55 78 86 (toll-free within Switzerland)

Phone: +44 1273 347 591 (for calls outside of Switzerland)

If you call out of office hours, please provide the following code: GVAC22718

Itinerary Online

To download your travel details please use the link below:

<https://www.checkmytrip.com/xns/gb/login.html>

When accessing your booking online you will be required to confirm the following information for security purposes:

- 1) Your six character booking reference
- 2) Your last name

Travel Information

Please take the time to read prior to your departure, the following contains helpful information:

- **Check In Times:** Due to heightened security the airlines check in time and reconfirmation policies may differ. We suggest you check with your airline for the latest information.
- **Electronic Tickets:** When travelling on an International or European electronic ticket it is a requirement that you carry your passport at all times. When travelling on a Domestic electronic ticket it is a requirement that you carry a valid passport or approved photo identification at all times. It is essential that the name on your ticket matches exactly the name as shown on your passport.
- **Seating & Meals:** Pre-assigned seating and special meal requests as shown on your itinerary are subject to confirmation upon check in and the airlines reserve the right to change this without notice at any time.
- **Checked Baggage & Quarantine:** Checked baggage policies vary by airline, booking class, frequent flyer status, baggage size and weight, including odd-shaped items and sports equipment. Fees will apply and payment is applicable at time of check in. There is also an International safety measure in place to protect travellers. Please refer to respective airlines' and countries' websites for further information on checked and restricted baggage policies/fees and quarantine items.
- **Taxes & Pricing:** Please note taxes and pricing quoted are subject to change without notice due to service provider increases and/or currency fluctuations. Prices can only be guaranteed when paid in full and tickets and documents have been issued. Some countries have a departure tax which is additional to the price of your ticket. Please ensure you have sufficient local currency to pay for this at the airport.
- **No Show / Cancellation Penalties:** You may incur a No Show fee if you fail to notify the service provider or American Express travel that you are unable to travel. Additionally, failure to cancel the reservation may deem your ticket unusable and non refundable. Certain fares have penalties applicable if cancelled within a stipulated time. If not cancelled within these time-frames, the ticket is deemed a No Show. No Show / cancellation penalties also apply to hotels and car rentals. Generally, hotels and car rentals need to be cancelled at least 48 hours prior to check in. Please check with the hotel or car hire company for more information. Please ensure you obtain a cancellation reference when cancelling any hotel reservation. American Express will not be held liable for any No Show charges pertaining to cancelled hotel rooms if a cancellation reference is not supplied to support this.
- **Passport, Visa and Vaccination Requirements:** Please ensure that you have a machine readable passport with a minimum of 2 consecutive blank pages to allow space for any stamps/visas to be affixed upon arrival. You are responsible for the validity of the required Passport, Visa and/or Vaccinations needed for the completion of your journey. required Passport, Visa and/or Vaccinations needed for the completion of your journey. Please check with your preferred Visa and Passport Service provider. Please note that your airline is required by laws in the US and other countries to give border control agencies access to passenger data. Accordingly any information held about you and your travel arrangements may be disclosed to the customs and immigration authorities of any country in your itinerary.
- **For all travelers, except US Citizens (and residents), on official missions, statutory travels and transiting, a G4 visa is mandatory.**
- **All Travellers to the USA:** All nationals and citizens included in the Visa Waiver Programme (VWP), see http://bern.usembassy.gov/niv_waiver_program.html for VWP countries, who plan to travel to the USA for business or pleasure, for a period of up to 90 days, are required to hold an electronic travel authorisation prior to boarding a U.S. bound airplane or cruise ship. Electronic authorisations need to be submitted on <https://esta.cbp.dhs.gov> no less than 72 hours prior to travel. However last minute authorisations can be submitted at the above website. Once approved the electronic travel authorisation will be valid for 2 years and for multiple entries to the United States, or until your passport expires if within the 2 years. Each traveller is responsible for holding the correct documents for their own travel. American Express can not be held liable for travellers not holding the correct documentation. Due to US border changes, each foreign visitor between 14 and 79 years of age will be required to have their fingerprints and photograph taken digitally upon arrival at a US port by the immigration authorities. Since the Electronic System for Travel Authorization (ESTA) was implemented, the Department of Homeland Security (DHS) has had discretion to charge a fee to cover the administering of the program. The fee is to be implemented on September 8, 2010. All payments for electronic travel authorisation applications must be made by credit card or debit card when applying for or renewing ESTA during the application process and directly via the ESTA website.
- **Advisory:** Effective November 1, 2010, the U.S. Transportation Security Administration (TSA) requires for all bookings with any U.S. city segment, flying over the U.S. or on a U.S.- based and operated carrier to include full Secure Flight Passenger Data (SFPD) is made up of name, date of birth, and gender). Failure to provide this information will result in your reservation being cancelled. A number of airlines have advised that they will begin collecting SFPD as early as September 15, 2010.
- **Advanced Passenger Information System:** Customs in some countries require additional details not contained on your passport, including passengers' country of residence and full destination address alternatively the first hotel night in those countries. It is the responsibility of the airlines to collect this data from passengers. We recommend travellers to facilitate completion of this information via the airline online check-in system prior to arriving at the airport. Some airlines may charge or refuse completion of the information at the airport - check with your airline in advance. As Advanced Passenger Information forms part of the airline check-in process it is the responsibility of each traveller to ensure the information is accurate and complete prior to departure.
- **Frequent Flyer:** Please retain your boarding passes to assist in the reconciliation of your frequent flyer statements. At time of check in the airline can reconfirm that your frequent flyer number has been entered.

Important Information

Please take the time to read, the following contains important information

- **Passenger rights:** The European Union has provided passengers with specific rights when flights are disrupted (delayed, cancelled) or overbooked. EU legislation also covers loss, delay or damage to baggage. Please visit this link for additional information: <http://ec.europa.eu/transport/passenger-rights/en/index.html>

- **Booking Conditions:** Please check your itinerary for accuracy. If there are any discrepancies please contact your travel office immediately. Failure to inform us of any amendments required to your itinerary on the same day the booking is made and the itinerary issued may result in an increase in fare or lack of availability on the desired services. Your fare is calculated in accordance with the service providers tariff on the date of ticket issue for travel on specific dates and itinerary shown on the ticket. Should you change your itinerary or dates of travel this may impact the fare to be paid.
- **List of Airlines banned with the EU:** The European Commission has established a list of airlines considered to be unsafe and therefore not permitted to fly passengers or cargo in the EU or operate within European airspace. Please visit <http://ec.europa.eu/transport/air-ban/> for the complete and updated list.
- **IATA Conditions of Contract:** Please visit: <http://www.iatatravelcentre.com/tickets>
- **Baggage restrictions within EU - Liquids:** Restriction of liquids in hand baggage: Security screening rules apply in the European Union (plus Norway, Iceland, Liechtenstein and Switzerland). Among other things they restrict the quantity of liquids you may carry in your hand baggage. The rules apply to all flights within the EU, both domestic and international. Check-in baggage is not affected by the restrictions.
- **Liability Statement:** American Express (AMEX) acts only as agent for the airlines, hotels and other contractors providing services (suppliers). By using the services on this itinerary the client agrees that neither AMEX nor its related companies, employees or representatives shall be liable for any loss costs expense injury accident or damage to person or property resulting directly or indirectly from (a) the acts or omissions of such suppliers (b) acts of god or (c) any other cause beyond AMEX control.
- **Privacy Policy:** For American Express Privacy Policy please refer to https://www.americanexpress.ch/d/rules_reg.php



Please consider the environment before printing this document